

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
May 1, 2017**

The South Middleton Board of School Directors met on May 1, 2017, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Stacey Knavel - Absent  
Mrs. Elizabeth Meikrantz - Absent  
Mr. Thomas Merlie

Mr. Christopher Morgan  
Mr. Randy Varner  
Mr. Robert Winters  
Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
David Bitner, Asst. Prin. – YBMS  
Connie Connolly, Dir. Spec. Ed.  
Patrick Dieter, Athletic Dir. - Absent  
Joel Hain, Prin. – BSHS  
Trisha Reed, Principal – IFEC  
Nicole Weber, Asst. Bus. Mgr.  
Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.  
David Boley, Principal – Rice  
Mark Correll, Asst. Prin. – BSHS - Absent  
Andrew Glantz - Direct. Buildings/Grs  
Chris Monasmith, Network Admin.  
Kim Spisak, Asst. Prin. – Rice - Absent  
Dr. Jesse White, Prin. – YBMS

**Student Representatives**

Elaina M. Clancy  
William T. Webber

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka - Absent

**INTRODUCTIONS AND RECOGNITION**

Mr. and Mrs. Matz and Mr. Boley congratulated and recognized the 2017 Matz award winner, Mrs. Tammy Snyder, a third grade teacher at Rice Elementary School. Her remarks are attached to the minutes.

Mr. Boley and Mr. Group introduced and recognized Daron Steel, as the student of the month from W.G. Rice Elementary School.

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the minutes from the following meeting:

-4/18/17 – Regular Board Meeting

**The motion passed unanimously.**

**FINANCIAL REPORT**

The Board approved payment of General Fund bills represented by checks #55101 to #55177 in the amount of \$555,409.66; payroll represented by PYRL421 in the amount of \$710,489.69; direct deposits represented by D0050084 to D0050085 in the amount of \$162.26 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15541 to #15556 in the amount of \$7,003.01 represented in the attached summary.

The Board approved payment of Trust Fund bills represented by check #15557 in the amount of \$1,000.00 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #20152 to #20190 in the amount of \$4,654.74 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by check #197 to #202 in the amount of \$82,989.16 represented in the attached summary.

The motion passed as follows:

Mr. Steven Bear – Yes  
Mr. Michael Berk - Yes  
Mrs. Stacey Knavel - Absent  
Mrs. Elizabeth Meikrantz - Absent  
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters - Yes  
Mr. Scott Witwer - Yes

**6 – Yes, 0 – No, 1 – Abstention, 2 – Absent**

**REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES**

Billy Webber, Student Representative to the Board, reported on the upcoming prom event. Elaina Clancy, Student Representative to the Board, reported on the TSA state competition.

Dr. Moyer reported on an early childhood institute that he and Kim Spisak will attend. He also reported on a local dentist providing free dental services to one of our ESL students.

Dr. Mancuso reported on the donation by the Boiling Springs VFW for the \$1,000 donation given to help ESL students in need of assistance.

Mr. Ulmer reported on the National School Lunch audit and for the 2017-2018 breakfast menus will be in all four schools.

**NOTICES AND COMMUNICATIONS – None**

**BOARD COMMITTEE REPORTS**

**Education Committee**

Mr. Morgan reported that the Education Committee met earlier this evening and discussed the following items:

- Yellow Breeches Planning Guide
- Summer School

**Facilities Committee**

Mr. Merlie reported that the Facilities Committee met earlier today and reviewed the following:

- IFES Renovations/Changes Orders
- Rice – Bids for Renovation Project
- Asset Disposal Items

**Finance Committee**

Mr. Berk reported that the Finance Committee met earlier this evening and reviewed the food audit, software upgrade for collection of delinquent taxes, reviewed the feedback on budget presentations and future items for the committee.

**TOPIC OF DISCUSSION – None**

**NEW BUSINESS**

**Approval of Agenda**

Mr. Bear made a motion, seconded by Mr. Morgan, that the Board approves the agenda of May 1, 2017, with all corrections as indicated. **The motion passed unanimously.**

**PLANNING/DISCUSSION: Regular Board Meeting: 5/15/17**

The following items were discussed for the regular board meeting scheduled for 5/15/17:

- Preliminary Adoption of the Final Budget for 2017-2018
- Appointment of Board Treasurer: 2017-2018 School Year
- Disposal of Assets
- Bids: W.G. Rice Renovation Project
- Asbestos Removal
- Electrical
- Heating
- General Contracting

Second Reading (Final) of the Following Policies:

- Policy #824 - Maintaining Professional Adult/Student Boundaries
- Policy #000 - Board Policy/Procedure/Administrative Regulations
- Policy #004 - Membership
- Policy #007 - Policy Manual Access
- Policy #011 - Principles for Governance and Leadership - Recommend Deletion

First Reading of the Following Policies

- Policy #808 - Food Services
- Policy #115 - Career & Technical Education
- Policy #116 - Tutoring
- Policy #127 - Assessment System
- Policy #137 - Home Education Programs
- Policy #138 - English as a Second Language/Bilingual Education Program
- Policy #209.2 - Diabetes Management
- Policy #212 - Reporting Student Progress
- Policy #251 - Homeless Students
- Policy #255 - Educational Stability for Children in Foster Care
- Policy #236 - Suicide - This policy is recommended for deletion. - Already updated in the 800 Section (Policy #819)
- Policy #227.1 - Drug Testing - This policy is recommended for deletion. - Already updated in in 100 Section (Policy #122.1, Standards of Behavior During Season of Activity/Policy #122.2 - Random Drug Testing)

- Special Education - TherAbilities Contracts: Speech, Occupational and Physical Therapy
- Special Education Services: Capital Area Intermediate Unit #15
- YBMS - Planning Guide
- ARAMARK Contract - Renewal for Year 5 of 5
- Lunch Prices for 2017-2018
- Personnel: Employment: Special Education Director (Replacing Connie Connolly)
- Personnel: ESY Professional Staff: \$35.00/hr.

Allyson Chiavacci  
Rachael Reis  
Angie Mentzer  
Elizabeth Sheaffer  
Amy Spears  
Carrie Stine  
Teresa Schwander

- Personnel: Extra Duty Contracts

**CITIZENS PARTICIPATION - None**

**ADVISORY COMMITTEE REPORT**

**Cumberland-Perry Vocational Technical School – Mr. Winters**

-No Report

**PSBA Legislative Report – Mr. Berk**

Mr. Berk reported that the State is working on the budget for the upcoming fiscal year, and that specific legislature updates can be viewed in PSBA's website.

**South Middleton Township – Mr. Varner**

The main topic was the future of Children's Lake.

**South Middleton Parks & Recreation – Mr. Morgan**

**Bubbler Foundation – Mr. Ulmer**

The foundation has the final member of the Education branch of the foundation – Marisol Barber, and the annual dinner will be held at Allenberry next week.

**ANNOUNCEMENTS & INFORMATION ITEMS**

**FOR THE RECORD**

Mr. Berk announced that the Board would go into Executive Session, following the adjournment of the regular meeting for a personnel matter.

**ADJOURNMENT**

Mr. Merlie made a motion, seconded by Mr. Morgan, to adjourn the regular meeting at 8:05 p.m.  
**The motion passed unanimously.**

Respectfully Submitted,

Matthew Ulmer  
Board Secretary